



VACANCY

REFERENCE NR	:	VAC00210
JOB TITLE	:	Manager: Commercial Audit Assurance Services
JOB LEVEL	:	D2
SALARY	:	R 487 405 – R 812 342
REPORT TO	:	Senior Manager: Commercial Audit Assurance Services
DIVISION	:	Internal Audit
Department	:	Commercial Audit Assurance Services
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal / External)

Purpose of the job

To ensure that audit work conforms to the International Standards for Professional Practice of Internal Auditing and any other standards set by Internal Audit.

Key Responsibility Areas

- Conduct, plan, execute and report on CAAS projects and adhocs in line with the applicable audit standards, procedures and the internal audit methodology;
- Provide input in the preparation of the strategic and operational audit plans in accordance with the acceptable audit standards and results of the risk assessments conducted by the Corporate Risk Management;
- Prepare and present a consolidated factual audit report on significant findings and recommendations, in line with the audit cycles as approved as per audit methodology;
- Utilize technology audit tools and resources in support of the Internal Audit methodology;
- Manage relationships with internal clients and stakeholders through regular liaison, consultations and presentations with the objective of achieving improved customer satisfaction and awareness;

Qualifications and Experience

Minimum: Bachelor of Commerce in Internal Auditing / Accounting or B-Tech Internal Auditing Accounting/Accounting/Cost Accounting.

Certified Internal Auditor or studying towards the qualification would be an advantage.

Experience : 7-8 years experience in internal audit auditing profession in corporate/public sector organization, of which 3 years should be at least at a level of a Senior Internal Auditor or Internal Audit Supervisor level and 2 years should be audit experience gained auditing Supply Chain Management processes or supply chain probity audit in a Public Sector organisation. The incumbent will be required to engage with various stakeholders/role players and to travel nationally/internationally, as and when required.

Technical Competencies Description

Knowledge of: Understanding of various and relevant legislations; Knowledge of finance and accounting systems and practices; Professional Standards for the Practice of Internal Auditing; Internal Audit Principles; Project management; Supply Chain Management and compliance principles; Policy Review; Risk Management; Business advisory; Monitoring and Reporting. **Skills:** Business Writing; Customer Relationship Management; Project/Programme Management; IT Risk Management; Corporate Governance. **Leadership Competencies:** Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Planning and Organising; Managing People and Driving Performance; Decision-making; and Responding to Change and Pressure. **Interpersonal/behavioural competencies:** Active listening; Attention to Detail; Analytical thinking; Disciplined; Resilience; and Stress Management

Other Special Requirements

N/A

How to apply

Kindly send your CV to: Puleng.recruitment@sita.co.za

Closing Date: 13 April 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant's documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.
- CV's sent to incorrect email address will not be considered